



October 27, 2003

**MEETING NOTICE FOR  
MEMBERS AND GUESTS OF THE  
DIVISION OF THE STATE ARCHITECT (DSA)  
ADVISORY BOARD**

A public meeting of the Division of the State Architect Advisory Board will be held on:

**Thursday, November 6, 2003**

9:00 a.m. to 3:30 p.m.

at the

Sacramento Convention Center

1303 J Street, Sacramento, CA 95814

Meeting Rooms 104 & 105

(916) 445-8100

**AGENDA**

<b><u>ITEM</u></b>	<b><u>TIME</u></b>		<b><u>PAGE</u></b>
	9:00 a.m.	Call to Order – <b>Lowell Shields, Chair</b> <ul style="list-style-type: none"><li>• Opening remarks and general introductions</li></ul>	
<b>1</b>	9:15 a.m.	<b>DSA Advisory Board Quarterly Meeting Report</b> May 28, 2003 – <b>Lowell Shields, Chair</b> <ul style="list-style-type: none"><li>• Approval of Meeting Minutes .....</li><li>• Includes 5.28.03 Building Standards Committee Meeting Minutes conducted before the full Board</li></ul>	<b>1</b>
<b>2</b>	9:35 a.m.	<b>Building Standards Committee Reports</b> June 10, 2003 – <b>Tom Shih, Chair</b> <ul style="list-style-type: none"><li>• Meeting Notice and Agenda.....</li></ul> August 28, 2003 <ul style="list-style-type: none"><li>• Meeting Notice and Agenda.....</li><li>• Meeting Report.....</li></ul>	<b>16</b>  <b>18</b> <b>20</b>
<b>3</b>	9:55 a.m.	<b>Building Standards and Universal Design Joint Committee Report</b> August 28, 2003 – <b>Tom Shih &amp; John Scott</b> <ul style="list-style-type: none"><li>• Meeting Report.....</li></ul>	<b>27</b>

<b><u>ITEM</u></b>	<b><u>TIME</u></b>		<b><u>PAGE</u></b>
<b>4</b>	10:10 a.m.	<b>Universal Design Committee Reports</b>	
		July 31, 2003 – <b>John Scott, Chair</b>	
		• Meeting Notice and Agenda.....	<b>33</b>
		• Meeting Report.....	<b>35</b>
		August 28, 2003	
		• Meeting Notice and Agenda.....	<b>69</b>
		• Meeting Report.....	<b>71</b>
		September 25, 2003	
		• Meeting Notice and Agenda.....	<b>97</b>
		• Meeting Report.....	<b>99</b>
<b>5</b>	10:35 a.m.	<b>AB16 Update – Jim Hackett</b>	
		- Review of Draft Feasibility Guidelines for Selection of Existing Non-Conforming Facilities for Rehabilitation to Public Schools.....	<b>165</b>
		- Review of Draft Procedures for Rehabilitation of Existing Non-Conforming Buildings for Public School Use.....	<b>198</b>
<b>* * Lunch Break * *</b>			
<b>11:45 a.m. – 12:50 p.m.</b>			
<b>6</b>	12:55 p.m.	<b>Legislative Update – Bruce Magnani</b>	
		- Update on DGS Legislative Summary	
<b>7</b>	1:10 p.m.	<b>Building Standards Committee Meeting – Chip Smith</b>	
		<b>(NOTE: This meeting will be conducted during the full Board meeting)</b>	
		November 6, 2003	
		• Meeting Notice and Agenda.....	<b>242</b>
		• Meeting Report.....	<b>244</b>
<b>8</b>	2:10 p.m.	<b>State Architect’s Report – Stephan Castellanos</b>	
		- Summary of the July 23, 2003 Elevator Appeal Meeting.....	<b>250</b>
		- DSA Update	
		- Future of DSAAB	
<b>9</b>	2:40 p.m.	<b>The DSA Advisory Board Committee Goals and Accomplishments Report – Committee Chairs</b>	
		- Chair Reports.....	<b>253</b>
<b>10</b>	3:00 p.m.	<b>Proposal re: Electronic Plan Submittal Report – David Noronha</b>	
		- Acceptance of a scanned image as a record set	
		- Acceptance of specifications and calculations on CD	

- Proposal re: Offering EFT payment beginning 11/1/03 and requiring EFT payment beginning 1/1/04
- Consider forming an Ad Hoc Committee to review and provide input for various electronic / online project submittal processes

**11      3:20 p.m.      Information Items**

- Updated Board Roster
- Updated Committee Roster

**3:25 p.m.      New Business**

**3:30 p.m.      Good of the Meeting  
Comments from the Board and Audience  
Adjournment**

If you are a Board member and unable to attend this meeting, please notify Dan **within 48 hours** of receipt of this agenda. Any questions may be directed to Dan Rasmussen at (916) 327-7230.

**Reminder:** Please call (916) 327-7230 on Tuesday, November 4, 2003 **after 3:00 p.m.** to confirm that the meeting will take place as scheduled. The recording will verify the meeting date, time, and location.

Sincerely,

Howard "Chip" Smith  
Interim Executive Director  
DSA Advisory Board

The meeting facilities and restrooms are accessible to persons with disabilities. Requests for accommodations for the disabled (assisted listening device, sign language interpreters, etc.) should be made to the Division of the State Architect Advisory Board office no later than 5 working days prior to the day of the meeting. Contact Dan Rasmussen at (916) 327-7230 or email to [john.rasmussen@dgs.ca.gov](mailto:john.rasmussen@dgs.ca.gov)

# Downtown Sacramento Parking Map

